

Ref. No: SVSU/2024/SDAS/022

Dated: 01-03-2024

Notice Inviting Quotation

For

Annual Empanelment for Refilling of Gas cylinder (Carbon dioxide, Argon, D.A. and Oxygen) on periodic basis for Advance Welding Lab

1. Sealed quotations are invited on or before 15 days from the date of publishing the NIQ after approval from the competent authority up to 05:00 PM from the reputed firms/organizations/dealer/supplier for empanelment of Refilling of Gas cylinder (Carbon dioxide, Argon, D.A. and Oxygen) on a periodic basis for one year required for Welding Lab. The bid criteria, technical specifications, and compliance sheet are attached as Annexure-A
2. Interested and eligible reputed firms/organizations/dealers/suppliers are requested to quote minimum price along with complete terms and conditions regarding the validity of rates, delivery period, items as per specifications, payment terms & conditions taxes etc. A conditional bid will not be accepted.
3. The sealed quotations, complete in all respects, must reach by post/by hand in the office of **Skill Department of Automotive Studies, Shri Vishwakarma Skill University, Dudhola, Palwal-121102 latest by 15 days from the date of publishing the NIQ after approval from the competent authority.**
4. "Quotations invited for annual empanelment of Refilling of Gas (Carbon dioxide, Argon, D.A. and Oxygen) for Welding Lab" must be clearly written on the sealed envelope. The quotation received after the due date and time or incomplete shall be out rightly rejected.
5. TDS and GST are amended from time to time by the Government and will be deducted by the university from every bill of the agency.
6. Charges not mentioned in the quotation shall not be paid.
7. The firms/organizations/dealers/suppliers must have a GST number printed on their quotation.
8. F.O.R (Freight on Road) shall be Shri Vishwakarma Skill University, Dudhola, Palwal, Haryana.



9. Rates should be quoted for F.O.R destination.
10. The quotation offer must be valid for a period of at least 90 days from the date of submission of the quotation.
11. The quantity may increase or decrease without notice.
12. No advance payment shall be made.
13. Terms and conditions printed on the Quotation of firms/organizations/dealers/suppliers, if any, shall not be binding on the university except those mentioned specifically on the supply order, and your acceptance of the order shall be constructed as your agreement to all terms and conditions contained in the order.
14. SVSU reserves the right to accept or reject any or all the bids received without assigning any reason.
15. In case of dispute or difference arising between the purchaser and firms/organizations/dealer/suppliers related to any matter connected with inviting quotation document such disputes shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceeding. Arbitrator will be decided with the mutual consent of both parties. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.
16. The contract shall be interpreted in accordance with the prevailing laws of the state government/laws of the Union of India as applicable. The place of jurisdiction would be Palwal, Haryana.
17. The firms/organizations/dealers/suppliers should be able to supply all kinds of gases (Carbon dioxide, Argon, D.A. and Oxygen) as and when required.
18. Price should be quoted for refilling of cylinder for each type of gas including the transport cost to the SVSU, Dudhola Campus, inclusive of GST and all applicable expenses up to F.O.R (Freight on Road) at SVSU Dudhola Palwal, Haryana.
19. The cost should be valid for the period of one year from the date of empanelment.

Technical Specification and Compliance Sheet

Bid Criterion: Refilling of Gas cylinder (Carbon dioxide, Argon, D.A., Oxygen) is required for Welding Lab for the training & skilling of students & make them employable in the Industry. Gas availability & reliability should be from the latest lot. To ensure flawless support and 100% Gas availability without any downtime is necessary.

1. The firms/organizations/dealers/suppliers should have experience in supply of such kinds of Gases.
2. The firms/organizations/dealers/suppliers may be preferable to have office/store/branches in the nearby locations to the University
3. In case of a dispute of difference arising between the parties, the dispute shall be referred to The Registrar, Shri Vishwakarma Skill University, whose decision shall be final and
4. The firms/organizations/dealers/suppliers should ensure the delivery of the gas with desired specifications as demanded in the quotation.

1. Technical quotation:

- (a) Specification: Technical features of the offered gas as per Quotation Form at **ANNEXURE-I**
- (b) Literature: Standard Technical literature, if any, on each of the items offered is to be enclosed and marked properly;
- (c) The validity of the life of the cylinder must be insured during the use.
- (d) Dealership certificate: Dealership certificate on the offered products in case of dealer/s.

2. Collection and Delivery:

(a) **Place of collection and delivery:** Empty Cylinders must be collected by the empaneled firms/organizations/dealer/supplier from the location (COE) at SVSU and delivered the same after filling with the requisite gas to the same location at SVSU, as shall be indicated in the Purchase Order.

(b) **Period for Collection and Delivery of empty and refilled cylinders at SVSU (COE):** A demand note will be issued to the empaneled firms/organizations/dealer/supplier for the supply of filled cylinders to the University Campus. The empaneled firm/organizations/dealer/supplier will have to be delivered within one week from the date of issue of the demand Order or as mentioned in the demand Order. In case of emergency conditions delivery should be within 48 Hrs.

(c) **Safe delivery of goods:** Safe delivery of cylinders in all aspects shall be the responsibility of the firms/organizations/dealers/suppliers. The certification of the receipt of cylinder in good condition will be issued after the verification of the cylinder seal in the presence of SVSU representative and vendor's representative at the destination site.

Hence, firms/organizations/dealers/suppliers must in their own interest make sure consignments are securely and properly sealed and every precaution is taken to avoid loss or damage during transit.

f) Delivery on working days and time: Delivery at SVSU must be made on working days between 9.00 AM and 5.00 PM. SVSU shall not take any responsibility for items brought on holidays such as Saturday, Sunday and other declared holidays.

3. Guarantee / Warranty:

(a) The firms/organizations/dealer/supplier shall be fully responsible in case of any discrepancy found in regards to quality / quantity of the gas or any other discrepancy found at the time of delivery or during the use or after the use. For such cases, firms/organizations/dealers/suppliers shall provide free replacement or refilling within 15 (fifteen) days from the date of notification by SVSU.

(b) No alteration of price, quality & quantity shall be allowed during the period of this empanelment.

(c) The firms/organizations/dealers/suppliers is responsible for all kinds of regulations for manufacturing/delivery/refilling and use of gas for commercial purposes in the university.

(c) The firms/organizations/dealers/suppliers shall make sure that no products under this Rate Contract are sold at a lesser price to other party (ies).

(d) The firms/organizations/dealers/suppliers shall not replace the cylinder collected from SVSU with any other cylinder. The same cylinder must be refilled and delivered to SVSU.

4. No quantum business is assured:

Entering into Rate Contract with this University does not ensure business of any quantum, whatsoever. The firms/organizations/dealers/suppliers shall promptly execute PO even for refilling of single cylinder under the Annual Rate Contract (ARC) on the ARC prices & terms to SVSU. Refusal to do so shall be a default under the ARC

5. ISO/ ISI Certificates:

ISO/ ISI certificate if any must be provided. CCOE (Chief Controller of Explosives) certificates in case of cylinders or test certificates if any are to be provided. Cylinders must be properly tested with caps. Test certificate for each cylinder at the time of delivery to be furnished.

6. GST:

Up-to-date Sales Tax clearance certificate, GST Registration Certificate firm will have to accompany the quotation.

7. PAN:

Copy of PAN card must be provided

8. Payment:

Payment will be made on monthly bases and the firm needs to raise the invoice for delivered

cylinders on approved rates at SVSU, through ECS / NEFT / RTGS as per University policy.
Part payment for part delivery will not be entertained.

9. Client list:

List of reputed organizations/Institutions, where similar orders have been executed, if any
(copies of the purchase/work orders will have to be enclosed.)

10. Genuine Pricing:

The firms/organizations/dealers/suppliers is to ensure that quoted price is not more than the price offered to any other customer in India to whom this particular item has been sold, particularly to IIT's /Institutes and other Government Organization.

11. Delivery Documents:

All aspects of safe delivery shall be the exclusive responsibility of the supplier. The supplier has to furnish the following documents along with goods:

- a. Three copies of Invoice in original indicating inter-alia description of goods, specifications, quantity, and unit price, GST wherever applicable and total amount etc.
- b. Packing list
- c. Copy of purchase order.
- d. Consignment Note/Challan etc. &
- e. Any other document as per the terms of contract

12. In case of Gases:

Supply will be obtained as and when required by giving 7 days' notice in advance. There should be no delay in sending cylinders. Delivery should include loading of empty and unloading of full/empty cylinders at our site. Cylinders must be properly tested with caps. Test certificate for each cylinder at the time of delivery to be furnished.

13. The refilling of gas Cylinders will be purely on need basis.

14. There should be proper color coding for oxygen, CO₂, Argon and D.A cylinders

15. The cylinders should be checked and tested as per the CCOE, Nagpur rules and regulations.

16. In case there is leakage of any cylinder due to any defect of the cylinder, the supply will not be accepted by SVSU.

17. The cylinders from the bidder side should have PROPER VALVE GUARD with anti-tamper sealing.

18. The delivery of filled cylinders and collection of empty cylinders from SVSU premises shall be the responsibility of the contractor.

19. All material, machinery, cylinder, manpower and consumables etc. required for the Supply & Refilling of Industrial Gas Cylinders shall be arranged by the contractor.

Annexure-I

Specification and Requirements:

1. Cylinder Marking:

Each cylinder shall be permanently stamped with the following:

- Serial number and identification of manufacturer.
- Number of this standard; IS 7285-2.
- Test pressure and date of the hydrostatic stretch test (such as 3/04 for March 2004).
- Tare weight, in kg (except in case of dissolved gas).
- Design minimum water capacity of the cylinder, in litres.
- Inspector's official mark.
- A whole number, indicating the value of yield stress, Re, in MPa number, on which the calculation of wall thickness was based.
- Symbol for heat treatment.
- Filling pressure at 15°C in the case of permanent gases and filling ratio in the case of high-pressure liquefiable gases.
- Name or chemical symbol of the gas for which cylinder is to be used.

2. Colour Identification:

The cylinder shall be painted externally in accordance with the colour scheme specified in IS 3933 or IS 4379.

3. Refilling Pressure:

Name of gas	Required unit	Minimum Purity in %	Volume(m ³)
Oxygen	140-150 Kgf/cm ²	99.5	7 m ³
Carbon dioxide	30 Kg	99.8	7 m ³
Argon	140-150 Kgf/cm ²	99.9	7 m ³
Dissolved Acetylene	14-15 Kgf/cm ²	99.8	6 m ³

The details of gas requirements are as under:

Sr. No	Description of Gas Cylinders	Approximate quantity (Yearly consumption)	Rate per cylinder refill	GST/ Other Taxes	Price per cylinder refill (Including all taxes)	Total Price per unit (Including all taxes)
1.	Oxygen	24 Nos				
2.	D.A.	19 Nos				
3.	Argon	11 Nos				
4.	Carbon Dioxide	12 Nos				
Grand Total in Figure						
Grand Total in words						

Note: University reserved the right to enhance or mitigate the quantity without any notice.



Annexure - II

AFFIDAVIT

(To be submitted on letter head of the company/ firm)

I hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated at any stage and the firm blacklisted.

I also certify that firm will ensure to provide good quality of work and also abide all the terms & conditions stipulated in tender.

Date: Name :

Place: Business Address :

Signature of Bidder :

Seal of the Bidder



Annexure – III

AFFIDAVIT

[To be given on letter head]

NIT No.:

I/We, M/s. _____ certify
that the rates provided are our best rates and we have not given these materials to any
Government Department/PSU/Institution for lesser than these rates in the last one year.

SIGNATURE AND STAMP OF THE BIDDER